

Please complete, scan and send this form to Reservations Department  
 E-mail: [astana.reservations@hilton.com](mailto:astana.reservations@hilton.com), [astana.info@hilton.com](mailto:astana.info@hilton.com)  
 Tel: +77172 649900  
 Hilton Astana Expo, Heydar Aliyev Street 14, Astana,  
 010000, Republic of Kazakhstan



## RESERVATION FORM

INESS 7-9 August 2024

Last name (Mr, Ms, Mrs) \_\_\_\_\_ First name \_\_\_\_\_

Arrival date and time \_\_\_\_\_ Departure date and time \_\_\_\_\_

Telephone \_\_\_\_\_ e-mail \_\_\_\_\_ Hilton Honors number \_\_\_\_\_

*Please choose room category*

Type of room	Guest room Single / Double	King Suite Single / Double	Superior suite Single / Double	Expo suite Single / Double
Rate	70 000 / 80 000 KZT	95 000 / 105 000 KZT	125 000 / 135 000 KZT	170 000 / 180 000 KZT
Bed type	King / Twin	King	King	King

*Airport transfer in case of necessity*

Type of car (one way)	Tick	Arrival date and time	Departure date and time	Flight details
Individual transfer 15 000 KZT				
Group transfer 23000 KZT (Mercedes-Benz Sprinter)				

### HOTEL TERMS AND CONDITIONS

- All rates are including 12% VAT
- Please, note that the check-in time is 03:00 pm and check-out time is 12:00 pm
- Early check in before 10:00 am – 100%, from 10:00 am till 03:00 pm – 50% of room rate is charged.
- Late check out from 12:00 pm till 06:00 pm – 50%, from 06:00 pm – 100% of room rate is charged.
- Reservations at this **special rate** are **available until 7<sup>th</sup> July 2024. Pre-payment is 100%.**
- Special rate is non-refundable, 100% cancellation fee.
- In case of No-show or Late cancelation (**after 21<sup>st</sup> July**), Hotel has the right to charge 100% of full period of stay.
- Please secure your reservation by providing credit card details in written or a deposit of one night stay. [

**By Credit card – please complete the section below (obligatory)**

Cardholder name	Credit Card Number	Expiration Date	Authorized Amount	Cardholder Signature

**Payment method for citizens of the Kazakhstan (Kaspi.kz): please complete the section below.**

Cardholder name	Telephone number

Also, you can send bank details of company for invoicing.

I agree to cover the following hotel charges up to the following by signing below; I authorize the hotel to charge my credit card is specified above

Date \_\_\_\_\_ Signature \_\_\_\_\_